

# ***Memorandum of Understanding***

## **CHEROKEE COUNTY CHAMBER OF COMMERCE AND GADSDEN STATE COMMUNITY COLLEGE**

### **A. Purpose**

The purpose of this Memorandum of Understanding is to provide terms of an operational relationship between Gadsden State Community College and the Cherokee Chamber of Commerce

### **B. Goals**

1. To provide educational opportunities for qualified employees of the Cherokee Chamber and its members to obtain certifications or associate degrees from Gadsden State Community College.
2. To afford the Cherokee Chamber and its members the opportunity to offer educational benefits to employees.

### **C. Gadsden State's Responsibilities**

1. Provide higher education opportunities to employees of Chamber members, including certifications and associate degrees.
2. Provide a contact to serve as a liaison between Gadsden State and the Cherokee Chamber.
3. Provide tuition for a free course for each paid course at Gadsden State during the Fall 2023 Semester. To qualify, the employee must be a full- or part-time employee of the Cherokee Chamber or a member of the Cherokee Chamber at the start of the Fall Semester and be willing to provide evidence of that status.
4. Appointed representatives at Gadsden State will ensure that all appropriate personnel remain informed in their departments of this agreement, including Admissions and Financial Aid.

### **D. The Chamber's Responsibilities**

1. Support Gadsden State in informing employees about recruitment opportunities by inviting Gadsden State to promote programs at Chamber events that allow for such promotion.
2. Provide Gadsden State a direct contact person with the Cherokee Chamber to verify Chamber memberships.
3. Send a notice and other written promotional material, created jointly with Gadsden State, to each member informing them of the program.
4. Provide a link to the Buy One Get One Free Scholarship on the Cherokee Chamber's website.
5. Distribute emails on behalf of Gadsden State to notify Chamber members of the program.
6. If the program is terminated, the Cherokee Chamber agrees to remove any link to the program from the website and further agrees, upon the request of Gadsden State, to notify its members that the program has been cancelled.

### **E. General Principles**

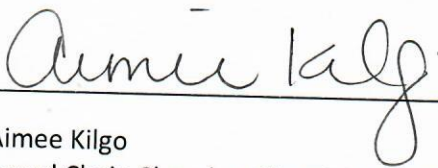
1. Employees must apply to Gadsden State and provide proof of employment with the Cherokee Chamber or a company with Chamber membership.

2. Employees must have the company's Human Resources Department or hiring manager submit an employment verification form prior to BOGO funds to be applied their account.
3. If the employee has previously attended any college, the employee must be in good academic standing.
4. With plans to continue the program in Spring 2024 Semester, the employee must maintain at least a 2.5 GPA to remain eligible for the BOGO Scholarship.
5. If the employee receives any other form of institutional aid, the employee is not eligible for the BOGO Scholarship.
6. Gadsden State and the Cherokee Chamber will monitor the performance of this MOU and revise as necessary.
7. Representatives from both parties will agree to meet at least, but not limited to, once per semester. These meetings will serve to discuss and agree upon any proposed changes, problems, or items that need to be updated or corrected.
8. Either party reserves the right to terminate this agreement upon reasonable notice to the other party.
9. Students enrolled under this agreement may be enrolled full- or part-time at Gadsden State.
10. Employees will not be eligible for the BOGO Scholarship in subsequent semesters if they become unemployed with The Chamber or a Chamber member.

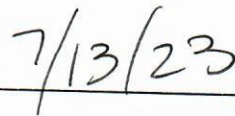
#### F. Tuition

1. The BOGO Scholarship covers tuition for one course for each paid course.
2. Books, fees or other costs associated with the free course are the responsibility of the employee.
3. The effective date of this agreement is the Fall 2023 Semester.
4. The BOGO Scholarship is not retroactive.
5. The BOGO Scholarship cannot be combined with any other institutional aid, tuition discounts, or specialized package pricing due to other MOUs.

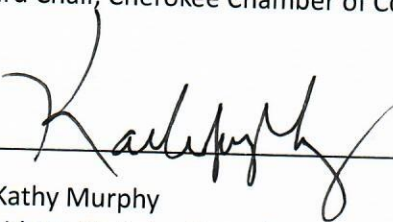
IN WITNESS WHEREOF, the parties hereto have caused their duly authorized representative to execute this Memorandum of Understanding.



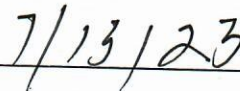
Aimee Kilgo  
Board Chair, Cherokee Chamber of Commerce



Date



Dr. Kathy Murphy  
President, Gadsden State Community College



Date