



You must agree to the terms below or you will be directed back to the Application Menu and your application will not be submitted. Please email [skills@gadsdenstate.edu](mailto:skills@gadsdenstate.edu) if you have questions regarding the following statements.

By clicking “I agree to the terms” below, I understand I am submitting my application for admission to Gadsden State Community College for non-credit education and training. I understand that withholding information or giving false information may make me ineligible for admission to the College or may subject me to immediate dismissal from the College. I have read this application and certify that the statements I have made on this application are correct and complete.

I agree to abide by the rules, policies, and regulations of the College as outlined in the Student Handbook, College Catalog, and College Website.

I understand the official means of communication from Gadsden State Community College is via my Gadsden State email account.

I voluntarily consent to receive information in electronic transactions via the College portal and/or college email. If I wish to remove consent, I understand I should contact Gadsden State Community College.

I give permission to Gadsden State Community College to text college related information to my cell phone number and agree that Gadsden State Community College owns all photographs taken at college events. Gadsden State Community College reserves the right to use these photographs for College promotional materials, both digital and print. If I wish to remove my photograph, I understand I must file a “Do Not Use Photograph” form with the Office of Public Relations.

Once enrolled, I understand that I am covered by the Federal Family Educational Rights and Privacy Act (FERPA), and that directory information is defined in the College Catalog. I understand that if I do not want directory information released, I must contact the Office of Admissions and Records.

Furthermore, I understand that other items may be required for admission. These items may include a valid ID and other documentation as required for specific programs.

It is the policy of the Alabama Community College System Board of Trustees and Gadsden State Community College, a postsecondary institution under its control, that no person shall, on the grounds of race, color, national origin, religion, marital status, disability, gender, age, or any other protected class as defined by federal and state law, be excluded from participation, denied benefits, or subjected to discrimination under any program, activity, or employment. (In ACCS Board OF Trustees Policies 601.02 – 4.13.16 and 800.00 – 5.10.17) Updated: 2.15.2018

**Non-credit Refund Policy-** A student who withdraws before the start of a class will receive a 100% refund. Students must contact the GSCC Skills Training Office prior to the first day of class to officially withdraw from a course. Gadsden State does not give cash refunds. Refunds are mailed from the Business Office. A student who withdraws after the class begins will not be issued a refund. Failure to attend a class does not constitute withdrawal. Participant substitutions into later courses may be made with at least a 24-hour notice prior to the course start date.

In case of inclement weather, classes may be postponed. Snow, ice or power failure may force building or campus closings. For weather-related closing and postponements, please listen to radio and television announcements. If in doubt, err on the side of your personal safety and do not attempt to attend if you cannot travel safely to the campus.

Questions and concerns regarding accommodations and services for students with disabilities should be directed to the ADA Coordinator at [plough@gadsdenstate.edu](mailto:plough@gadsdenstate.edu) or 256-549-8462.