Summer 2016 Semester Calendar

Priority Registration for Summer ........................................... 8:00 am March 18
All Other Registration .......................................................... 8:00 am March 21
Summer I Registration .................................................................. May 9
Summer I First Day of Class ......................................................... May 10
Summer I Drop/Add ................................................................. May 10, 11
Last Day to Withdraw Summer I Classes .................................. May 24
Final Exams Summer I ............................................................... May 25
Registration Full Summer & Summer II (Faculty Duty Day) ........ May 26
Faculty Duty Day ........................................................................ May 27
Memorial Day (State Holiday-College Closed) ......................... May 30
First Day of Class Full Summer & Summer II ............................ May 31
Drop/Add Full Summer & Summer II ......................................... May 31, June 1
Last Day to Withdraw from Summer II Classes ......................... June 28
Independence Day Observation (State Holiday-College Closed) ... July 4
Summer II Final Exams .............................................................. July 5
Summer III Registration ............................................................. July 5
First Day of Class Summer III ...................................................... July 6
Drop/Add Summer III ................................................................. July 6, 7
FOCUS (New Student Orientation) ............................................ July 19, 20, 21
Last Day to Withdraw Full Summer & Summer III ..................... July 28
Final Exams Full Summer & Summer III ....................................... August 8, 9
Commencement, Anniston Area .............................................. 6:00 pm August 11
Grades Due for All Summer Terms at 10:00 am ......................... August 11
Faculty Duty Day ................................................................. August 10, 11
Diplomas Available ................................................................. September 7
## Final Exam Schedule – Summer 2016

**Summer I Exams Wednesday, May 25**  
**Summer II Exams Tuesday, July 5**  
**Summer III Exams Tuesday, August 9**

### Monday/Wednesday Classes

<table>
<thead>
<tr>
<th>Class</th>
<th>Exam Time</th>
<th>Exam Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00</td>
<td>8:00 – 10:00</td>
<td>Monday, August 8</td>
</tr>
<tr>
<td>10:15</td>
<td>10:15 – 12:15</td>
<td>Monday, August 8</td>
</tr>
<tr>
<td>12:30</td>
<td>12:30 – 2:30</td>
<td>Monday, August 8</td>
</tr>
<tr>
<td>2:45</td>
<td>2:45 – 4:45</td>
<td>Monday, August 8</td>
</tr>
</tbody>
</table>

### Tuesday/Thursday Day Classes

<table>
<thead>
<tr>
<th>Class</th>
<th>Exam Time</th>
<th>Exam Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00</td>
<td>8:00 – 10:00</td>
<td>Tuesday, August 9</td>
</tr>
<tr>
<td>10:15</td>
<td>10:15 – 12:15</td>
<td>Tuesday, August 9</td>
</tr>
<tr>
<td>12:30</td>
<td>12:30 – 2:30</td>
<td>Tuesday, August 9</td>
</tr>
<tr>
<td>2:45</td>
<td>2:45 – 4:45</td>
<td>Tuesday, August 9</td>
</tr>
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</table>

### Monday/Wednesday Evening Classes

<table>
<thead>
<tr>
<th>Class</th>
<th>Exam Time</th>
<th>Exam Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>5:30</td>
<td>5:30 – 7:30</td>
<td>Monday, August 8</td>
</tr>
<tr>
<td>7:45</td>
<td>7:45 – 9:45</td>
<td>Monday, August 8</td>
</tr>
</tbody>
</table>

### Tuesday/Thursday Evening Classes

<table>
<thead>
<tr>
<th>Class</th>
<th>Exam Time</th>
<th>Exam Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>5:30</td>
<td>5:30 – 7:30</td>
<td>Tuesday, August 9</td>
</tr>
<tr>
<td>7:45</td>
<td>7:45 – 9:45</td>
<td>Tuesday, August 9</td>
</tr>
</tbody>
</table>

**Monday Only, Tuesday Only, Wednesday Only, Thursday Only, Friday Only, Saturday/Sunday Only Classes** Last Class Meeting
Admissions Requirements  
Getting started at Gadsden State

1. New Students – Complete and **submit an application for admission** online at [www.gadsdenstate.edu](http://www.gadsdenstate.edu) (Click on “Apply Now”). Be certain to click on "Application is Complete" at the conclusion of the application. An automated letter will be sent to the email provided in the application.

2. Returning Students – If it has been over one year since attending a class at Gadsden State, please fill out the re-admit application online. Go to "Apply Now" on the home page, create a log-in, and select the re-admit application. After completing the form, it will be submitted to the Admissions office. You will receive an email about completing your readmission to Gadsden State. For additional assistance, college personnel are available at any campus location.

3. Complete the **Signature Page** (available online at [http://www.gadsdenstate.edu/faculty-and-staff/admissions.php](http://www.gadsdenstate.edu/faculty-and-staff/admissions.php) or visit the Admissions Office on any campus.

4. Proof of **US citizenship**: Students must present a driver’s license or state-issued photo ID to the Admissions Office or submit as stated below:

   **Admission documents may be submitted as follows**: Snapshot with smart phone to admissions@gadsdenstate.edu - OR - Signature Page: in person, fax (256-549-8466), or email to admissions
   Driver’s License: in person, or email to admissions (no fax)
   Transcripts: Official copies only via U.S. mail or by electronic provider or in person in unopened, sealed envelope.

5. Take the COMPASS **Placement Test**. All students are required to be assessed; however, ACT/SAT scores may exempt you from further testing. (For more information, see online catalog). Please contact one of the following locations for test administration schedules. More information is available online at [http://www.gadsdenstate.edu/current-students/testing-Services/index.php](http://www.gadsdenstate.edu/current-students/testing-Services/index.php)

<table>
<thead>
<tr>
<th>Location</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ayers Campus</td>
<td>256.835.5411</td>
</tr>
<tr>
<td>Cherokee Center</td>
<td>256.927.7512</td>
</tr>
<tr>
<td>McClellan Center</td>
<td>256.238.9348</td>
</tr>
<tr>
<td>Wallace Drive Campus</td>
<td>256.549.8307</td>
</tr>
</tbody>
</table>

6. Students must contact their high school and/or previous college(s) attended to request that an official transcript(s) be mailed directly to Gadsden State Community College Admissions Office, P.O. Box 227, Gadsden, AL 35902-0227. Admission is conditional until all transcripts are received. High school transcripts must have the date of high school graduation. **Students with conditional admit status are not eligible for federal financial aid.**
7. See your program advisor or contact the One-Stop Center on the East Broad Campus at 256.549.8271 for help with developing your schedule, registering for courses, or seeking general academic advising. Advisors are located on all Gadsden State campuses. A complete advisor listing can be found online at www.gadsdenstate.edu. (Click on College Info, Directory, Advisors. Then select “Programs of Study”.)

**NOTE:** When planning your class schedule, be sure you are aware of the distance between campuses and the time it takes to travel this distance. Do not schedule classes on different campuses without allowing adequate travel time. Students are expected to be in class on time and are not excused for travel time.

8. Register for your classes:

*Priority Registration:* (Friday, March 18, begins at 8 am online) In order to qualify for priority registration, students must have completed 24 credit hours at Gadsden State Community College and have a 2.0 GPA. Log onto the Gadsden State website, www.gadsdenstate.edu, then select “Self-Service Banner”.

*All Other Registration:* (Monday, March 21, begins at 8 am)

Summer I classes begin May 10
Full-term Summer classes begin May 31
Summer II classes begin May 31
Summer III classes begin July 6

On-Site registration is available at any Gadsden State campus. Office hours are 7:30 am – 5:00 pm Monday-Thursday and Friday 7:30 am – 11:30 am. Summer hours (beginning May 9) are 7:00 am – 5:30 pm Monday – Thursday and closed on Fridays.

*Select Self Service Banner from the top line of the home page and then select Enter Secure Area.

*Enter your G number or SSN and PIN. (If you do not know your G#, use your Social Security number). The first time you use the Self Service Banner system, your PIN is set to the month, day, and year of your birthday (i.e. May 6, 1963 is 050693). Students are strongly encouraged to reset their PIN.

*Click on Submit.

*Click on Student, then Registration, then Add or Drop Classes. (Your G# is located at the top right corner of this screen.)

*For each class you wish to register, enter the five digit CRN in the boxes. CRN’s are the five digit codes listed beside each class offering in the schedule. You may enter up to ten classes at a time.

*Examine the Status column for errors in scheduling such as time conflicts, duplicate courses, etc. Make corrections as necessary.
*To make corrections in course selections, click on the Action box on the screen.

*Click on submit changes.

*Click the Home link in the Add/Drop Classes form. Once there, click the Student tab and then click Student Account to submit payment for classes.

**Late Registration:** Students are permitted to register even after classes have started, but only until the last day to add/drop (this date is published in the College Calendar). Payment is due on the day of registration.

9. Complete payment of tuition and fees. The total of the tuition and fees must be paid or assumed by financial assistance. Students are encouraged to pay fees the same day they register to avoid deletion of their schedule.

10. Obtain a **student identification** card that is also used as a library card. The ID is to be in the student’s possession at all times while on campus or while participating in or attending college events.

11. Complete motor **vehicle registration** if you intend to have or use a motor vehicle on a Gadsden State campus or instructional site.

Note: Alabama Legislature Act No. 91-584 states that males between the ages of 18 and 26 who do not register for Selective Service cannot enroll in state institutions of higher learning.

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**Tuition and Fees**

In-State Tuition and Fees are $134 per credit hour, which consists of:

- **TUITION FEE** $115 PER CREDIT HOUR
- Facility Renewal Fee $9 per credit hour
- Technology Fee $9 per credit hour
- Bond Reserve Fee $1 per credit hour

Out-of-State Tuition and Fees are $249 per credit hour, which consists of:

- **TUITION FEE** $230 PER CREDIT HOUR
- Facility Renewal Fee $9 per credit hour
- Technology Fee $9 per credit hour
- Bond Reserve Fee $1 per credit hour

eLearning Tuition and Fees are $134 per credit hour in-state and $268 per credit hour out-of-state.
Please see the appropriate “Tuition and Fees” table below for easy calculation of tuition and fees based on the number of credit hours registered.

Payment of Tuition and Fees
Students are encouraged to pay fees the same day they register to avoid deletion of their schedule.

<table>
<thead>
<tr>
<th>Regular Schedule Tuition and Fees</th>
<th>eLearning (Internet/Directed Study) Tuition and Fees</th>
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</thead>
<tbody>
<tr>
<td>CREDIT HOURS</td>
<td>ALABAMA RESIDENTS</td>
</tr>
<tr>
<td>1</td>
<td>134.00</td>
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<tr>
<td>2</td>
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<tr>
<td>3</td>
<td>402.00</td>
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<td>4</td>
<td>536.00</td>
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<td>670.00</td>
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<td>23</td>
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</tr>
<tr>
<td>24</td>
<td>3216.00</td>
</tr>
<tr>
<td>25</td>
<td>3350.00</td>
</tr>
</tbody>
</table>

SUMMER 2016
Refund Policy

If you drop a class before the official first day of classes or during the add/drop period and are still registered for other classes in the semester, a full refund is due for the class dropped. If you drop a class after the add/drop period, no refund is due.

The add/drop period for Summer I is May 10 – May 11.
The add/drop period for Full Summer and Summer II is May 31, June 1.
The add/drop period for Summer III is July 6, July 7.

If you withdraw from all of your Summer I classes before May 10, a 100% refund of tuition will be processed.
If you withdraw from all of your Full Summer or Summer II classes before May 31 (the first official day of classes), a 100% refund of tuition will be processed.

If you are registered for Summer III classes only, you would need to withdraw before July 6 in order to receive a 100% refund of tuition.

Officially withdrawing from all classes before the official first day of classes will entitle you to a 100% refund. Percentage refund processed for complete withdrawal during below dates:

<table>
<thead>
<tr>
<th>SUMMER I</th>
<th></th>
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</thead>
<tbody>
<tr>
<td>Withdrawal prior to May 10</td>
<td>100% refund due</td>
</tr>
<tr>
<td>Withdraw May 10-11</td>
<td>75% of net tuition*</td>
</tr>
<tr>
<td>Withdraw May 12</td>
<td>50% of net tuition*</td>
</tr>
<tr>
<td>Withdraw May 13 - 16</td>
<td>25% of net tuition*</td>
</tr>
<tr>
<td>Withdraw after May 16</td>
<td>No refund</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>FULL Summer</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Withdrawal prior to May 31</td>
<td>100% refund due</td>
</tr>
<tr>
<td>Withdraw May 31-June 3</td>
<td>75% of net tuition</td>
</tr>
<tr>
<td>Withdraw June 4-8</td>
<td>50% of net tuition</td>
</tr>
<tr>
<td>Withdraw June 9-14</td>
<td>25% of net tuition</td>
</tr>
<tr>
<td>Withdraw after June 14</td>
<td>No refund</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SUMMER II</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Withdrawal prior to May 31</td>
<td>100% refund due</td>
</tr>
<tr>
<td>Withdraw May 31-June 1</td>
<td>75% of net tuition*</td>
</tr>
<tr>
<td>Withdraw June 2-6</td>
<td>50% of net tuition*</td>
</tr>
<tr>
<td>Withdraw June 7</td>
<td>25% of net tuition*</td>
</tr>
<tr>
<td>Withdraw after June 7</td>
<td>No refund</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SUMMER III</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Withdrawal prior to July 6</td>
<td>100% refund due</td>
</tr>
<tr>
<td>Withdraw July 6-7</td>
<td>75% of net tuition*</td>
</tr>
<tr>
<td>Withdraw July 8-12</td>
<td>50% of net tuition*</td>
</tr>
<tr>
<td>Withdraw July 13</td>
<td>25% of net tuition*</td>
</tr>
<tr>
<td>Withdraw after July 13</td>
<td>No refund</td>
</tr>
</tbody>
</table>

*Net tuition is tuition minus a 5% administrative fee. The administrative fee is not to exceed $100.

**Crime Reporting**

All crimes against a student, employee, or school property on campus shall be reported to the Campus Security Officer and/or the Director of Physical Plant. To report an emergency or a crime in progress, 911 should be called first and then call your Campus Security Officer. While off campus, students and employees are encouraged to contact the local police department as soon as possible. Call 256.312.2132 twenty-four hours a day for assistance or information. The Security staff will assist any student in processing an offense with the local police department. To obtain information about registered sex offenders in the State of Alabama, a current list of all Alabama registered sex offenders is posted on the Alabama Department of Public Safety Web Site. Click on sex offenders, search, and enter your county of interest. If you need assistance, contact the Gadsden State Security Office at 256.549.8628.
### Crime Statistics Report

<table>
<thead>
<tr>
<th>Incident/Offense Type</th>
<th>2012</th>
<th>2013</th>
<th>2014</th>
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<tbody>
<tr>
<td>Murder/Non-negligent Manslaughter</td>
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<tr>
<td>Negligent Manslaughter</td>
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</tr>
<tr>
<td>Sex Offenses – Forcible</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Sex Offenses – Non-forceable</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Robbery</td>
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<tr>
<td>Aggravated Assault</td>
<td>6</td>
<td>3</td>
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<tr>
<td>Burglary</td>
<td>1</td>
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<tr>
<td>Motor Vehicle Theft</td>
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<td>Arson</td>
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<tr>
<td>Liquor Law Arrests</td>
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<tr>
<td>Liquor Law Violations Referred for Disciplinary Action</td>
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<tr>
<td>Drug Law Arrests</td>
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<tr>
<td>Drug Law Violations Referred for Disciplinary Action</td>
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<td>0</td>
</tr>
<tr>
<td>Illegal Weapons Possession Arrest</td>
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<td>0</td>
</tr>
<tr>
<td>Illegal Weapons Possession Violations Referred For Disciplinary Action</td>
<td>1</td>
<td>0</td>
<td>1</td>
</tr>
</tbody>
</table>

*No Reported Hate Crimes for 2012, 2013, or 2014*

### ADVISORS

**Accounting Specialist (Computerized)/ Accounting Technology – Ayers Campus**: Alison Hollingsworth, (256.835.5415) ahollingsworth@gadsdenstate.edu, *Wallace Drive Campus*: Jamie Payton, (256.549.8347) jpayton@gadsdenstate.edu

**Adult Education – Ayers Campus**: Johnny Baker, (256.835.5462 or 1.877.243.8433) jbaker@gadsdenstate.edu, *East Broad Campus*: Elaine Thomas, (256.549.8698) ethomas@gadsdenstate.edu

**Agribusiness Education – McClellan Center**: James Skillman, (256.239.9371) jskillman@gadsdenstate.edu, *Wallace Drive Campus*: Shirley Colvin, (256.549.8281) scolvin@gadsdenstate.edu; Nancy Gilbert, (256.549.8433) ngilbert@gadsdenstate.edu; Julie Bowen, (256.549.8426) jbowen@gadsdenstate.edu

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**Air Conditioning & Refrigeration – Ayers Campus**: Joseph Hulsey, (256.835.5418) jhulsey@gadsdenstate.edu, *Valley Street Campus*: Tim Hardy, (256.549.8662) thardy@gadsdenstate.edu

**Alabama Language Institute – Wallace Drive Campus**: Elise Harbin, (256.549.8237)

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jmashburn@gadsdenstate.edu

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jmayfield@gadsdenstate.edu

Automotive Service Technology – East Broad Campus: Harold Waddell, (256.549.8622)
hwaddell@gadsdenstate.edu

Biology – Ayers Campus: Nancy Lee, (256.835.5497) nlee@gadsdenstate.edu; McClellan Center: James Skillman, (256.238.9371) jskillman@gadsdenstate.edu; Wallace Drive Campus: Shirley Colvin, (256.549.8281) scolovin@gadsdenstate.edu; Nancy Gilbert, (256.549.8433) ngilbert@gadsdenstate.edu; Julie Bowen, (256.549.8426) jbowen@gadsdenstate.edu

Business Administration – Ayers Campus & McClellan Center: Alison Hollingsworth, (256.835.5415) ahollingsworth@gadsdenstate.edu; Brent Wright, (256.835.5475) bwright@gadsdenstate.edu; Valley Street Campus & Wallace Drive Campus: Angela Waits, (256.549.8342) awaits@gadsdenstate.edu; Jamie Payton, (256.549.8347) jpayton@gadsdenstate.edu

Carpentry – Valley Street Campus: Heath McDaniel, (256.549.8675) hmcdaniel@gadsdenstate.edu

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Childhood Development – Ayers Campus: Susan Lindblom, (256.835.5429) slindblom@gadsdenstate.edu; Wallace Drive Campus: Gwen Ford, (256.549.8335) gford@gadsdenstate.edu

Civil Engineering Technology – East Broad Campus: Dave Hyatt, (256.549.8624) dhyatt@gadsdenstate.edu

Clinical Laboratory Technology – Wallace Drive Campus: Ann Wheeler, (256.549.8471) awheeler@gadsdenstate.edu; Debra Cole, (256.549.8470) dcole@gadsdenstate.edu; Misty Greene, (256-549-8217, mgreene@gadsdenstate.edu

Computer & Information Systems/Computer Science Scientific/Computer Science Technology – Ayers Campus: Donna Wood, (256.835.5421) dwood@gadsdenstate.edu; Tony Cobb, (256.835.5422) tcobb@gadsdenstate.edu; Paul Ozor-Ilo, (256.835.5464) pozorilo@gadsdenstate.edu; McClellan Center: Kelley Haynes-Pearce, (256.238.9357) khaynes@gadsdenstate.edu; Wallace Drive Campus: Sheila Lancaster, (256.549.8359) slancaster@gadsdenstate.edu; Tim Moore, (256.549.8304) tmoore@gadsdenstate.edu; Billa Burger, (256.549.8297) bburger@gadsdenstate.edu

Network Administration – Frank Cornutt, (256.549.8253) fcornutt@gadsdenstate.edu

Cosmetology Esthetics Technology – East Broad Campus: Kristi Clifton, (256.549.8626) kclifton@gadsdenstate.edu; Zora Garner, (256.549.8690) zgarner@gadsdenstate.edu

Cosmetology Nail Technology – East Broad Campus: Kristi Clifton (256.549.8626) kclifton@gadsdenstate.edu; Zora Garner, (256.549.8690) zgarner@gadsdenstate.edu

Cosmetology Technology – Ayers Campus: Melinda White, (256.835.5412) mwhite@gadsdenstate.edu; J. Tracy Bonner, (256.832.1231) jbonner@gadsdenstate.edu; East Broad Campus: Kristi Clifton (256.549.8626) kclifton@gadsdenstate.edu; Zora Garner, (256.549.8690) zgarner@gadsdenstate.edu

Criminal Justice – Wallace Drive Campus: Deborah Howard, (256.549.8356) dhoward@gadsdenstate.edu

dwwood@gadsdenstate.edu

Diesel Technology – Ayers Campus: Stephan Stuelp, (256.835.5419) ststuelp@gadsdenstate.edu

Drafting and Design Technology – Ayers Campus: Barry Abernathy, (256.835.5442) babernathy@gadsdenstate.edu

Economics – Ayers & McClellan Center: Brent Wright, (256.835.5475) bwright@gadsdenstate.edu; Wallace Drive Campus: Dr. James Yohe, (256.439.6859) jyohe@gadsdenstate.edu
Electrical Technology – Ayers Campus: Tony Thrower, (256.835.5441)
tthrower@gadsdenstate.edu; East Broad Campus: Debbie Reynolds, (256.549.8631)
dreynolds@gadsdenstate.edu
Electronics Engineering Technology – Ayers Campus: Audrey Webb, (256.835.5460)
awebb@gadsdenstate.edu; Andrew Robertson, (256.835.5427) arobertson@gadsdenstate.edu;
East Broad Campus: David Barnett, (256.549.8632) dbarnett@gadsdenstate.edu; Thomas
Hartline, (256.549.8634) thartline@gadsdenstate.edu
Elementary Education/Early Education – Ayers Campus & Wallace Drive Campus: Derrick
Griffey, (256.549.8482) dgriffey@gadsdenstate.edu
Emergency Medical Services – East Broad Campus: Patrick T. Brown, 256.549.8654)
pbrown@gadsdenstate.edu; John Hollingsworth, (256.439.6814)
jhollingsworth@gadsdenstate.edu; Pam Talley, (256.549.8689), ptalley@gadsdenstate.edu
Engineering – Ayers Campus: Ramona Harris, (256.835.5447) rtharris@gadsdenstate.edu; Cal
Smith, (256.835.5438) csmith@gadsdenstate.edu; McClellan Center: Sara Wheeler,
(256.238.9353) swheeler@gadsdenstate.edu; Wallace Drive Campus: Susan Brown,
(256.549.8489) sbrown@gadsdenstate.edu; Lynette King, (256.549.8490)
lking@gadsdenstate.edu; Tammy Morgan, (256.549.8485) tmorgan@gadsdenstate.edu; Esther
Wilson, (256.549.8393) ewilson@gadsdenstate.edu; Jesse Osborn, (256.549.8405)
josborn@gadsdenstate.edu; Cherokee County Center: Danny Wilborn (256.439.6912)
dwilborn@gadsdenstate.edu
English – Ayers Campus: Beth Gray, (256.835.5468) bgray@gadsdenstate.edu; McClellan
Center. Julian Thornton, (256.238.9350) jthornton@gadsdenstate.edu; Wallace Drive
Campus: Tabitha Bozeman (256.549.8279) tbozeman@gadsdenstate.edu;
Environmental Science – Ayers Campus: Nancy Lee, (256.835.5497)
nlee@gadsdenstate.edu; McClellan Center. James Skillman, (256.238.9371)
jskillman@gadsdenstate.edu; Wallace Drive Campus: Shirley Colvin, (256.549.8281)
scolvin@gadsdenstate.edu; Nancy Gilbert, (256.549.8433) ngilbert@gadsdenstate.edu; Julie
Bowen, (256.549.8426) jbowen@gadsdenstate.edu
Financial Planning and Counseling – Wallace Drive Campus: Angela Waits, (256.549.8342)
awaits@gadsdenstate.edu
Foreign Languages – Wallace Drive Campus: Tabitha Bozeman, (256.549.8279)
tbozeman@gadsdenstate.edu;
General Electronics Technology – Ayers Campus: Audrey Webb, (256.835.5460)
awebb@gadsdenstate.edu; Andrew Robertson, (256.835.5427) arobertson@gadsdenstate.edu;
East Broad Campus: David Barnett, (256.549.8632) dbarnett@gadsdenstate.edu; Thomas
Hartline, (256.549.8634) thartline@gadsdenstate.edu
General Studies – Ayers Campus: Beth Gray, (256.835.5468) bgray@gadsdenstate.edu; Lila
Gearhart, (256.832.1202) lgearhart@gadsdenstate.edu; Cherokee Center: Chad Steed
(256.927.1807) csteed@gadsdenstate.edu; McClellan Center: Cindy Greer, (256.238.9348)
cgreer@gadsdenstate.edu; Wallace Drive Campus: Dana Davis, (256.549.8307)
ddavis@gadsdenstate.edu
Geography – Wallace Drive Campus: Derrick Griffey, (256.549.8482)
dgriffey@gadsdenstate.edu
Health Information Technology Management Short-Term Certificate – Ayers Campus:
Glenda Copeland, (256.835.5446) gcopeland@gadsdenstate.edu, Wallace Drive Campus: Fay
Scott, (256.439.6876) fscott@gadsdenstate.edu; Larrhea Sims, (256.439.6904)
lrams@gadsdenstate.edu
Health, Physical Education, and Recreation – Wallace Drive Campus: Michael Cancilla,
(256.549.8311) mcancilla@gadsdenstate.edu; Lance Gilliland, (256.549.8283)
lgilliland@gadsdenstate.edu
History – Ayers Campus: Todd Hamilton, (256.835.5439) thamilton@gadsdenstate.edu;
McClellan Center. Kelley Haynes, (256.238.9357) khaynes@gadsdenstate.edu; Wallace Drive
Campus: Derrick Griffey, (256.549.8482) dgriffey@gadsdenstate.edu; Richard Dobbs,
(256.549.8495) rdobbs@gadsdenstate.edu
Human Services – Wallace Drive Campus: Tina Whittington, (256.549.8476)
twhittington@gadsdenstate.edu
Humanities – Wallace Drive Campus: Tabitha Bozeman, (256.549.8279)
tbozeman@gadsdenstate.edu;
Industrial Automation Technology – Ayers Campus: Tony Thrower, (256.835.5441)
tthrower@gadsdenstate.edu; East Broad Campus: Jack Mayfield, (256.549.8637)
jmayfield@gadsdenstate.edu
Legal Transcriptionist – Ayers Campus: Glenda Copeland, (256.835.5446) gcopeland@gadsdenstate.edu; Wallace Drive Campus: Fay Scott, (256.439.6876) fscott@gadsdenstate.edu; Learhea Sims, (256.439.6904) lsim@gadsdenstate.edu

Liberal Arts – Ayers Campus: Beth Gray, (256.835.5468) bgray@gadsdenstate.edu; McClellan Center: Julian Thornton, (256.238.9350) jthornton@gadsdenstate.edu; Wallace Drive Campus: Tabitha Bozeman (256.549.8279) tbozeman@gadsdenstate.edu

Licensed Practical Nursing – Wallace Drive Campus: Pam Mayo, (256.549.8257) pmayo@gadsdenstate.edu; Cherokee Center: Chad Steed, (256.927.1807), csteed@gadsdenstate.edu

Machine Tool Technology – Ayers Campus: Steve Caldwell (256.835.5417) scaldwell@gadsdenstate.edu; East Broad Campus: David Smith, (256.549.8644) dsmith@gadsdenstate.edu

Marketing Management – Angie Waits (256.549.8342) awaits@gadsdenstate.edu

Massage Therapy – Wallace Drive Campus: Laura Nelson, (256.439.6916) inelson@gadsdenstate.edu; Josh Olander, (256.549.8326) jolander@gadsdenstate.edu

Mathematics/Mathematics Education – Ayers Campus: Candace Davis, (256.835.1232); cdavis@gadsdenstate.edu; Ramona Harris, (256.835.5447) rharris@gadsdenstate.edu; Cal Smith, (256.835.5438) csmith@gadsdenstate.edu; McClellan Center: Sara Wheeler, (256.238.9353) s wheeler@gadsdenstate.edu; Wallace Drive Campus: Susan Brown, (256.549.8489) sbrown@gadsdenstate.edu; Jesse Osborn, (256.549.8405) josborn@gadsdenstate.edu; Lynette King, (256.549.8490) lking@gadsdenstate.edu; Rhoda Oden, (256.549.8494) roden@gadsdenstate.edu; Tammy Morgan, (256.549.8485); tmorgan@gadsdenstate.edu; Esther Wilson, (256.549.8493) ewilson@gadsdenstate.edu

Cherokee County Center: Danny Wilborn (256.439.6912) dwilborn@gadsdenstate.edu

Mechanical Design Technology – East Broad Campus: James Wilson, (256.549.8659) jwilson@gadsdenstate.edu

Medical Transcriptionist – Ayers Campus: Glenda Copeland, (256.835.5446) gcopeland@gadsdenstate.edu; Wallace Drive Campus: Fay Scott, (256.439.6876) fscott@gadsdenstate.edu; Learhea Sims, (256.439.6904) lsim@gadsdenstate.edu

Music – Wallace Drive Campus: J.T. Harrell (256.549.8391) jharrell@gadsdenstate.edu

Nursing Assistant – East Broad Campus: Pam Talley, (256.549.8689) ptalley@gadsdenstate.edu

Nursing Assistant (Job Corps) – East Broad Campus: Rebecca Jones, (256.549.8334) rjones@gadsdenstate.edu

Office Administration/Office Administration Technology – Ayers Campus: Glenda Copeland, (256.835.5446) gcopeland@gadsdenstate.edu; Wallace Drive Campus: Fay Scott, (256.439.6876) fscott@gadsdenstate.edu; Learhea Sims, (256.439.6904) lsim@gadsdenstate.edu

Paralegal – Wallace Drive Campus: Elizabeth Howard (256.549.8336) ehoward@gadsdenstate.edu

Physics – Wallace Drive Campus: Brian Geislinger, (256.549.8434) bgeislinger@gadsdenstate.edu

Political Science – Wallace Drive Campus: Richard Dobbs, (256.549.8495) rdobbs@gadsdenstate.edu

Pre-Athletic Training – Wallace Drive Campus: Lance Gilliland, (256.549.8283) lgilland@gadsdenstate.edu; Michael Cancilla (256.549.8311) mcancilla@gadsdenstate.edu

Pre-Dentistry – Ayers Campus: Nancy Lee, (256.835.5497) nlee@gadsdenstate.edu; McClellan Center: James Skillman, (256.238.9371) jskillman@gadsdenstate.edu; Wallace Drive Campus: Brian Geislinger, (256.549.8434) bgeislinger@gadsdenstate.edu; Phillip Snider, (256.549.8430) p snider@gadsdenstate.edu; Shelly Hood, (256.549.8431) shhood@gadsdenstate.edu

Pre-Engineering – Ayers Campus: Ramona Harris, (256.835.5447) rharris@gadsdenstate.edu; Cal Smith, (256.238.9353) cs smith@gadsdenstate.edu; McClellan Center: Sara Wheeler, (256.238.9353) s wheeler@gadsdenstate.edu; Wallace Drive Campus: Susan Brown, (256.549.8489) sbrown@gadsdenstate.edu; Lynette King, (256.549.8490) lking@gadsdenstate.edu; Rhoda Oden, (256.549.8494) roden@gadsdenstate.edu; Tammy Morgan, (256.549.8485) tmorgan@gadsdenstate.edu; Esther Wilson, (256.549.8493) ewilson@gadsdenstate.edu; Cherokee County Center: Danny Wilborn (256.439.6912) dwilborn@gadsdenstate.edu

Pre-Forestry – Ayers Campus: Nancy Lee, (256.835.5497) nlee@gadsdenstate.edu; McClellan Center: James Skillman, (256.238.9371) jskillman@gadsdenstate.edu; Wallace Drive Campus: Susan Brown, (256.549.8489) sbrown@gadsdenstate.edu; Lynette King, (256.549.8490) lking@gadsdenstate.edu; Rhoda Oden, (256.549.8494) roden@gadsdenstate.edu; Tammy Morgan, (256.549.8485) tmorgan@gadsdenstate.edu; Esther Wilson, (256.549.8493) ewilson@gadsdenstate.edu; Cherokee County Center: Danny Wilborn (256.439.6912) dwilborn@gadsdenstate.edu

Pre-Mechanical Design Technology – Wallace Drive Campus: James Wilson, (256.549.8659) j wilson@gadsdenstate.edu

Pre-Nursing – Wallace Drive Campus: Pam Talley, (256.549.8689) p talley@gadsdenstate.edu

Pre-Paralegal – Wallace Drive Campus: Elizabeth Howard (256.549.8336) ehoward@gadsdenstate.edu

Pre-Physics – Wallace Drive Campus: Brian Geislinger, (256.549.8434) bgeislinger@gadsdenstate.edu; Phillip Snider, (256.549.8430) p snider@gadsdenstate.edu; Shelly Hood, (256.549.8431) shhood@gadsdenstate.edu

Pre-Political Science – Wallace Drive Campus: Richard Dobbs, (256.549.8495) rdobbs@gadsdenstate.edu

Pre-Dentistry – Ayers Campus: Nancy Lee, (256.835.5497) nlee@gadsdenstate.edu; McClellan Center: James Skillman, (256.238.9371) jskillman@gadsdenstate.edu; Wallace Drive Campus: Susan Brown, (256.549.8489) sbrown@gadsdenstate.edu; Lynette King, (256.549.8490) lking@gadsdenstate.edu; Rhoda Oden, (256.549.8494) roden@gadsdenstate.edu; Tammy Morgan, (256.549.8485) tmorgan@gadsdenstate.edu; Esther Wilson, (256.549.8493) ewilson@gadsdenstate.edu; Cherokee County Center: Danny Wilborn (256.439.6912) dwilborn@gadsdenstate.edu

Pre-Engineering – Ayers Campus: Ramona Harris, (256.835.5447) rharris@gadsdenstate.edu; Cal Smith, (256.238.9353) cs smith@gadsdenstate.edu; McClellan Center: Sara Wheeler, (256.238.9353) s wheeler@gadsdenstate.edu; Wallace Drive Campus: Susan Brown, (256.549.8489) sbrown@gadsdenstate.edu; Lynette King, (256.549.8490) lking@gadsdenstate.edu; Rhoda Oden, (256.549.8494) roden@gadsdenstate.edu; Tammy Morgan, (256.549.8485) tmorgan@gadsdenstate.edu; Esther Wilson, (256.549.8493) ewilson@gadsdenstate.edu; Cherokee County Center: Danny Wilborn (256.439.6912) dwilborn@gadsdenstate.edu

Pre-Mechanical Design Technology – Wallace Drive Campus: James Wilson, (256.549.8659) j wilson@gadsdenstate.edu
Drive Campus: Shirley Colvin, (256.549.8281) scolvin@gadsdenstate.edu; Nancy Gilbert, (256.549.8433) ngilbert@gadsdenstate.edu; Julie Bowen, (256.549.8426) jbowen@gadsdenstate.edu

Pre-Law – Wallace Drive Campus: Derrick Griffey, (256.549.8482) dgriffey@gadsdenstate.edu;
Pre-Medical Technology — Ayers Campus: Nancy Lee, (256.835.5497) nlee@gadsdenstate.edu

McClellan Center: James Skillman, (256.238.9371) jskillman@gadsdenstate.edu; Wallace Drive Campus: Jeff Machen, (256.549.8436) jmachen@gadsdenstate.edu

Pre-Medicine – Ayers Campus: Nancy Lee, (256.835.5497) nlee@gadsdenstate.edu;
McClellan Center: James Skillman, (256.238.9371) jskillman@gadsdenstate.edu; Wallace Drive Campus: Brian Geislinger, (256.549.8434) bgeislinger@gadsdenstate.edu; Phillip Snider, (256.549.8430) psnider@gadsdenstate.edu; Shelly Hood, (256.549.8431) shood@gadsdenstate.edu

Pre-Nursing (for BSN) – Ayers Campus: Nancy Lee, (256.835.5497) nlee@gadsdenstate.edu;
McClellan Center: James Skillman, (256.238.9371) jskillman@gadsdenstate.edu; Wallace Drive Campus: Brian Geislinger, (256.549.8434) bgeislinger@gadsdenstate.edu; Phillip Snider, (256.549.8430) psnider@gadsdenstate.edu; Shelly Hood, (256.549.8431) shood@gadsdenstate.edu

Pre-Pharmacy – Ayers Campus: Nancy Lee, (256.835.5497) nlee@gadsdenstate.edu;
McClellan Center: James Skillman, (256.238.9371) jskillman@gadsdenstate.edu; Wallace Drive Campus: Brian Geislinger, (256.549.8434) bgeislinger@gadsdenstate.edu; Phillip Snider, (256.549.8430) psnider@gadsdenstate.edu; Shelly Hood, (256.549.8431) shood@gadsdenstate.edu

Pre-Physical Therapy – Ayers Campus: Nancy Lee, (256.835.5497) nlee@gadsdenstate.edu;
McClellan Center: James Skillman, (256.238.9371) jskillman@gadsdenstate.edu; Wallace Drive Campus: Jeff Machen, (256.549.8436) jmachen@gadsdenstate.edu

Pre-Veterinary Medicine – Ayers Campus: Nancy Lee, (256.835.5497) nlee@gadsdenstate.edu; McClellan Center: James Skillman, (256.238.9371) jskillman@gadsdenstate.edu; Wallace Drive Campus: Jeff Machen, (256.549.8436) jmachen@gadsdenstate.edu

Psychology – Ayers Campus: Laetitia Hutchinson, (256.835.5484) lhutchinson@gadsdenstate.edu; McClellan Center: Billy Jenkins, (256.238.9373) bjenkins@gadsdenstate.edu; Wallace Drive Campus: Trudie Guffey, (256.549.8484) tguffey@gadsdenstate.edu; Julie White, (245.549.8301) juliewhite@gadsdenstate.edu; Jana Vallejo, (256.439.6921) jvallejo@gadsdenstate.edu

Radiologic Technology – Wallace Drive Campus: Deborah Gay Utz, (256.549.8468) gutz@gadsdenstate.edu; Gina Tice, (256.549.8469) gtice@gadsdenstate.edu; Misty Greene, (256.549.8217), mgreene@gadsdenstate.edu

Realtime Reporting – East Broad Campus: Leah Elkins, (256.549.8693) lelkins@gadsdenstate.edu; Michelle Roberts, (256.549.8629) mroberts@gadsdenstate.edu

Registered Nursing – Wallace Drive Campus: Pam Mayo, (256.549.8257) pmayo@gadsdenstate.edu; Cherokee Center: Chad Steed, (256.927.1807) csteed@gadsdenstate.edu

Religion – Wallace Drive Campus: Derrick Griffey (256.549.8482) dgriffey@gadsdenstate.edu;
Science/Science Education – Ayers Campus: Nancy Lee, (256.835.5497) nlee@gadsdenstate.edu; McClellan Center: James Skillman, (256.238.9371) jskillman@gadsdenstate.edu; Wallace Drive Campus: Shirley Colvin, (256.549.8281) scolvin@gadsdenstate.edu; Nancy Gilbert, (256.549.8433) ngilbert@gadsdenstate.edu; Julie Bowen, (256.549.8426) jbowen@gadsdenstate.edu

Skills Training Division – East Broad Campus: Suzanne Zahorscak, (256.549.8640) szahorscak@gadsdenstate.edu; David Collins, (256.549.8638) dcollins@gadsdenstate.edu

Social Science Secondary Education – Wallace Drive Campus: Richard Dobbs, (256.549.8495) rdobbs@gadsdenstate.edu

Sociology – Wallace Drive Campus: Derrick Griffey, (256.549.8482) dgriffey@gadsdenstate.edu;
Speech Communication – Ayers Campus: Todd Hamilton, (256.835.5439) thamilton@gadsdenstate.edu; McClellan Center: Yolanda Monroe, (256.238.9344) ymonroe@gadsdenstate.edu; Wallace Drive Campus: Patricia Connell, (256.549.8423) pconnell@gadsdenstate.edu

Surgical/Operating Room Technician – McClellan Center: Brenda Young, (256.238.9372) byoung@gadsdenstate.edu
Theater – Wallace Drive Campus: Mario Gallardo, (256.549.8395) mgallardo@gadsdenstate.edu

Undecided – Ayers Campus: Beth Gray, (256.835.5468) bgray@gadsdenstate.edu; Lila Gearhart, (256.832.1202) lgearhart@gadsdenstate.edu; Cherokee Center: Chad Steed (256.927.1807) csteed@gadsdenstate.edu; McClellan Center: Cindy Greer, (256.238.9348) cgreer@gadsdenstate.edu; Wallace Drive Campus: Dana Davis, (256.549.8307) ddavis@gadsdenstate.edu

Welding Technology – Ayers Campus: Gary Udaka, (256.835.5426) gudaka@gadsdenstate.edu; S. Bart Smith, (256.835.5480) sbsmith@gadsdenstate.edu; East Broad Campus: Frank Miller, (256.549.8653) fmlr@gadsdenstate.edu; Darren McCrary, (256.549.8657); dmccrary@gadsdenstate.edu;

Word Processing Specialist – Ayers Campus: Glenda Copeland, (256.835.5446) gcopeland@gadsdenstate.edu; Wallace Drive Campus: Fay Scott, (256.439.6876) fscott@gadsdenstate.edu; Larrhea Sims, (256.439.6904) lsims@gadsdenstate.edu
Gadsden State Community College
Helpful Telephone Numbers

Safety & Security Emergency Phone Numbers
Gadsden – 256.312.2132 (24 Hours)
Ayers – 256.310.8365 (Work Hours)
McClellan – 256.312.2128 (Work Hours)
Cherokee – 256.927.1803 (Work Hours)
Valley Street – 256.312.2130 (Work Hours)

Admissions 256.549.8210
Adult Education 256.549.8698
Advanced Placement (AP) Credit 256.549.8497
Alabama Language Institute (ALI) 256.549.8389
Americans with Disabilities Act
   Gadsden State ADA Coordinator 256.439.6912
   Ayers Campus Assistant Coordinator 256.835.5451
   Gadsden State Cherokee Assistant Coordinator 256.927.1802
   McClellan Center Assistant Coordinator 256.238.9348
Arledge Center Adult Outreach Program 256.549.8462
Ayers Campus 256.835.5400
Business Office 256.549.8215
Career Services 256.549.8635
Continuing Education 256.549.8305
Counseling & Advising Center 256.549.8307
eLearning 256.439.6833
East Broad Street Campus 256.549.8643
Enrollment 256.549.8271
Financial Aid 256.549.8267
   Veterans Services 256.549.8207
GED Preparation 256.549.8698
GED Testing Center 256.439.6820
Gadsden State Cherokee 256.927.1800
Gadsden State Community College Graduation 256.549.8261
High School Dual Enrollment/Dual Credit 256.549.8210
Information 256.549.8300
International Student Office 256.549.8324
Career Services 256.549.8635
Library
   Ayers LRC 256.835.5436
   Gadsden Meadows Library 256.549.8333
   McClellan Library 256.238.9352
McClellan Center 256.238.8342
Placement Testing 256.549.8497
Registrar 256.549.8259
Registration – Internet 
   www.gadsdenstate.edu
Scholarships 256.549.8203
Student Support Services 256.549.8375
Talent Search 256.549.8374
Technical Instruction Office 256.549.8600
Valley Street Campus 256.549.8670
Veterans Upward Bound Program 256.549.8204
Withdrawal (From Classes/From College) 256.549.8259
Ayers Campus
1801 Coleman Road
Anniston, AL 36207
Monday – Thursday 7:00 am – 5:30 pm
Friday: Closed

East Broad Campus
1001 East Broad Street
Gadsden, AL 35903
Monday – Thursday 7:00 am – 5:30 pm
Friday: Closed

Gadsden State Cherokee
801 Cedar Bluff Road
Centre, AL 35960
Monday – Thursday 7:00 am – 5:30 pm
Friday: Closed

McClellan Center
100A Gamecock Drive
Anniston, AL 36205
Monday – Thursday 7:00 am – 5:30 pm
Friday: Closed

Valley Street Campus
600 Valley Street
Gadsden, AL 35901
Monday – Thursday 7:00 am – 5:30 pm
Friday: Closed

Wallace Drive Campus
1001 George Wallace Drive
Gadsden, AL 35903
Monday – Thursday 7:00 am – 5:30 pm
Friday: Closed
Fall 2016 Semester Calendar

Priority Registration for Fall ................................................. 8:00 am March 18
Registration for Fall ............................................................ 8:00 am March 21
F.O.C.U.S (New Student Orientation) ..................................... July 19, 20, 21
Local Professional Development ............................................ August 16
Faculty Duty Day ............................................................... August 17
Registration continues (Faculty Duty Day) ............................ August 18, 19
First Day of Class Full Fall & Mini I Terms ............................. August 22
Drop/Add Full Fall and Mini I Terms ..................................... August 22, 23, 24
Labor Day (State Holiday-College Closed) ............................... September 5
Last Day to Withdraw from Fall Mini I Classes ....................... September 28
Final Examinations Fall Mini I .............................................. October 12
Registration Fall Mini II continues ...................................... October 12
Fall Mini II First Day of Class ............................................. October 13
Drop/Add Fall Mini II .......................................................... October 13, 14

**Priority Registration for Spring Semester 2017 .................. 8:00 am October 31
**All Other Registration for Spring Semester 2017 ............ 8:00 am November 1
Veteran’s Day (State Holiday-College Closed) ....................... November 11
State Professional Development (Faculty Duty Day) ............ November 21, 22, 23
Thanksgiving Holidays (State Holidays-College Closed) .......... November 24, 25
No Weekend Classes ......................................................... November 19, 20, 26, 27
Last Day to Withdraw Full Fall Term & Mini II Classes ........ November 29
Final Exams Full Term & Mini II Classes ............................. December 12, 13, 14, 15, 16
Commencement, Wallace Hall ............................................. 6:00 pm December 19
Grades Due for All Fall Terms at 10:00 am .............................. December 20
Faculty Duty Days ............................................................... December 19, 20
Duty Day (Non-Instructional) .............................................. December 21
Christmas Holidays (State Holidays-College Closed) ........ December 22-January 2
## Final Exam Schedule – Fall 2016

### Monday/Wednesday Classes

<table>
<thead>
<tr>
<th>Class</th>
<th>Exam Time</th>
<th>Exam Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00</td>
<td>8:00 – 10:00</td>
<td>Monday, December 12</td>
</tr>
<tr>
<td>9:30</td>
<td>10:00 – 12:00</td>
<td>Wednesday, December 14</td>
</tr>
<tr>
<td>11:00</td>
<td>10:00 – 12:00</td>
<td>Monday, December 12</td>
</tr>
<tr>
<td>12:30</td>
<td>12:00 – 2:00</td>
<td>Wednesday, December 14</td>
</tr>
<tr>
<td>2:00</td>
<td>2:00 – 4:00</td>
<td>Monday, December 12</td>
</tr>
<tr>
<td>3:30</td>
<td>3:00 – 5:00</td>
<td>Wednesday, December 14</td>
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### Tuesday/Thursday Day Classes

<table>
<thead>
<tr>
<th>Class</th>
<th>Exam Time</th>
<th>Exam Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00</td>
<td>8:00 – 10:00</td>
<td>Tuesday, December 13</td>
</tr>
<tr>
<td>9:30</td>
<td>10:00 – 12:00</td>
<td>Thursday, December 15</td>
</tr>
<tr>
<td>11:00</td>
<td>10:00 – 12:00</td>
<td>Tuesday, December 13</td>
</tr>
<tr>
<td>12:30</td>
<td>12:00 – 2:00</td>
<td>Thursday, December 15</td>
</tr>
<tr>
<td>2:00</td>
<td>2:00 – 4:00</td>
<td>Tuesday, December 13</td>
</tr>
<tr>
<td>3:30</td>
<td>3:00 – 5:00</td>
<td>Thursday, December 15</td>
</tr>
</tbody>
</table>

### Monday/Wednesday Evening Classes

<table>
<thead>
<tr>
<th>Class</th>
<th>Exam Time</th>
<th>Exam Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>5:00</td>
<td>5:30 – 7:30</td>
<td>Monday, December 12</td>
</tr>
<tr>
<td>7:00</td>
<td>5:30 – 7:30</td>
<td>Wednesday, December 14</td>
</tr>
<tr>
<td>8:30</td>
<td>7:45 – 9:45</td>
<td>Monday, December 12</td>
</tr>
</tbody>
</table>

### Tuesday/Thursday Evening Classes

<table>
<thead>
<tr>
<th>Class</th>
<th>Exam Time</th>
<th>Exam Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>5:00</td>
<td>5:30 – 7:30</td>
<td>Tuesday, December 13</td>
</tr>
<tr>
<td>7:00</td>
<td>5:30 – 7:30</td>
<td>Thursday, December 15</td>
</tr>
<tr>
<td>8:30</td>
<td>7:45 – 9:45</td>
<td>Tuesday, December 13</td>
</tr>
</tbody>
</table>

**Mini I** Monday, October 12

**Monday Only, Tuesday Only, Wednesday Only, Thursday Only, Friday Only, Saturday/Sunday Only Classes** Last Class Meeting
Admissions Requirements
Getting started at Gadsden State

1. New Students – Complete and submit an application for admission online at www.gadsdenstate.edu (Click on “Apply Now”). Be certain to click on “Application is Complete” at the conclusion of the application. An automated letter will be sent to the email provided in the application.

2. Returning Students – If it has been over one year since attending a class at Gadsden State, please fill out the re-admit application online. Go to "Apply Now" on the home page, create a log-in, and select the re-admit application. After completing the form, it will be submitted to the Admissions office. You will receive an email about completing your readmission to Gadsden State. For additional assistance, college personnel are available at any campus location.

3. Complete the Signature Page (available online at http://www.gadsdenstate.edu/faculty-and-staff/admissions.php or visit the Admissions Office on any campus.

4. Proof of US citizenship: Students must present a driver’s license or state-issued photo ID to the Admissions Office or submit as stated below:

   **Admission documents may be submitted as follows: Snapshot with smart phone to admissions@gadsdenstate.edu - OR - Signature Page: in person, fax (256-549-8466), or email to admissions
   Driver’s License: in person, or email to admissions (no fax)
   Transcripts: Official copies only via U.S. mail or by electronic provider or in person in unopened, sealed envelope.

5. Take the COMPASS Placement Test. All students are required to be assessed; however, ACT/SAT scores may exempt you from further testing. (For more information, see online catalog).
Please contact one of the following locations for test administration schedules. More information is available online at http://www.gadsdenstate.edu/current-students/Testing-Services/index.php

   Ayers Campus 256.835.5411
   Cherokee Center 256.927.7512
   McClellan Center 256.238.9348
   Wallace Drive Campus 256.549.8307

6. Students must contact their high school and/or previous college(s) attended to request that an official transcript(s) be mailed directly to Gadsden State Community College Admissions Office, P.O. Box 227, Gadsden, AL 35902-0227. Admission is conditional until all transcripts are received. High school transcripts must have the date of high school graduation. Students with conditional admit status are not eligible for federal financial aid.
7. See your program advisor or contact the One-Stop Center on the East Broad Campus at 256.549.8271 for help with developing your schedule, registering for courses, or seeking general academic advising. Advisors are located on all Gadsden State campuses. A complete advisor listing can be found online at www.gadsdenstate.edu. (Click on College Info, Directory, Advisors. Then select “Programs of Study”.)

**NOTE:** When planning your class schedule, be sure you are aware of the distance between campuses and the time it takes to travel this distance. Do not schedule classes on different campuses without allowing adequate travel time. Students are expected to be in class on time and are not excused for travel time.

8. Register for your classes:

* **Priority Registration:** (Friday, March 18, begins at 8 am online). In order to qualify for priority registration, students must have completed 24 credit hours at Gadsden State Community College and have a 2.0 GPA. Log onto the Gadsden State Community College website, www.gadsdenstate.edu, then select “Self-Service Banner”.

* **All Other Registration:** (Monday, March 21, begins at 8 am)

**Fall classes begin Monday, August 22, 2016.**

On-Site registration is available at any Gadsden State campus. Office hours are 7:30 am – 5:00 pm Monday-Thursday and Friday 7:30 am – 11:30 am.

*Select Self Service Banner from the top line of the home page and then select Enter Secure Area.

*Enter your G number or SSN and PIN. (If you do not know your G#, use your Social Security number). The first time you use the Self Service Banner system, your PIN is set to the month, day, and year of your birthday (i.e. May 6, 1963 is 050693). Students are strongly encouraged to reset their PIN.

*Click on Submit.

*Click on Student, then Registration, then Add or Drop Classes. (Your G# is located at the top right corner of this screen.)

*For each class you wish to register, enter the five digit CRN in the boxes. CRN’s are the five digit codes listed beside each class offering in the schedule. You may enter up to ten classes at a time.

*Examine the Status column for errors in scheduling such as time conflicts, duplicate courses, etc. Make corrections as necessary.

*To make corrections in course selections, click on the Action box on the screen.

*Click on submit changes.
*Click the Home link in the Add/Drop Classes form. Once there, click the Student tab and then click Student Account to submit payment for classes.

**Late Registration:** Students are permitted to register even after classes have started, but only until the last day to add/drop (this date is published in the College Calendar). Payment is due on the day of registration.

9. Complete payment of tuition and fees. The total of the tuition and fees must be paid or assumed by financial assistance. Students are encouraged to pay fees the same day they register to avoid deletion of their schedule.

10. Obtain a student identification card that is also used as a library card. The ID is to be in the student’s possession at all times while on campus or while participating in or attending college events.

11. Complete motor vehicle registration if you intend to have or use a motor vehicle on a Gadsden State campus or instructional site.

Note: Alabama Legislature Act No. 91-584 states that males between the ages of 18 and 26 who do not register for Selective Service cannot enroll in state institutions of higher learning.

**Tuition and Fees**
In-State Tuition and Fees are $136 per credit hour, which consists of:

<table>
<thead>
<tr>
<th>Fee Type</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>TUITION FEE</td>
<td>$117 per credit hour</td>
</tr>
<tr>
<td>Facility Renewal Fee</td>
<td>$9 per credit hour</td>
</tr>
<tr>
<td>Technology Fee</td>
<td>$9 per credit hour</td>
</tr>
<tr>
<td>Bond Reserve Fee</td>
<td>$1 per credit hour</td>
</tr>
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</table>

Out-of-State Tuition and Fees are $253 per credit hour, which consists of:

<table>
<thead>
<tr>
<th>Fee Type</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>TUITION FEE</td>
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<td>Facility Renewal Fee</td>
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<tr>
<td>Technology Fee</td>
<td>$9 per credit hour</td>
</tr>
<tr>
<td>Bond Reserve Fee</td>
<td>$1 per credit hour</td>
</tr>
</tbody>
</table>

eLearning Tuition and Fees are $136 per credit hour in-state and $272 per credit hour out-of-state.

Please see the appropriate “Tuition and Fees” table below for easy calculation of tuition and fees based on the number of credit hours registered.
Payment of Tuition and Fees
Students are encouraged to pay fees the same day they register to avoid deletion of their schedule.

### Regular Schedule

<table>
<thead>
<tr>
<th>CREDIT HOURS</th>
<th>ALABAMA RESIDENTS</th>
<th>OUT-OF-STATE</th>
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<tbody>
<tr>
<td>1</td>
<td>136.00</td>
<td>253.00</td>
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<tr>
<td>2</td>
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<td>3</td>
<td>408.00</td>
<td>759.00</td>
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<tr>
<td>4</td>
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<td>1012.00</td>
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<tr>
<td>5</td>
<td>680.00</td>
<td>1265.00</td>
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<tr>
<td>6</td>
<td>816.00</td>
<td>1518.00</td>
</tr>
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<td>952.00</td>
<td>1771.00</td>
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<td>1360.00</td>
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<td>1496.00</td>
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### eLearning

<table>
<thead>
<tr>
<th>CREDIT HOURS</th>
<th>ALABAMA RESIDENTS</th>
<th>OUT-OF-STATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>136.00</td>
<td>272.00</td>
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<tr>
<td>2</td>
<td>272.00</td>
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<td>3</td>
<td>408.00</td>
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<td>544.00</td>
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<tr>
<td>25</td>
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<td>6800.00</td>
</tr>
</tbody>
</table>

**REFUND POLICY FALL 2016**

**Refund Policy**

If you drop a class before the official first day of classes or during the add/drop period and are still registered for other classes in the semester, a full refund is due for the class dropped. If you drop a class after the add/drop period, no refund is due.

*The add/drop period for Fall and Fall I is August 22 – August 24.*

The add/drop period for Fall II is October 13 and October 14.

If you withdraw from all of your Fall or Fall I classes before **August 22**, a 100% refund of tuition will be processed.

If you are registered for Fall II classes only, you would need to withdraw before **October 13** in order to receive a 100% refund of tuition.
Officially withdrawing from all classes before the official first day of classes will entitle the student to a 100% refund. Percentage refund processed for complete withdrawal during below dates:

<table>
<thead>
<tr>
<th>Fall</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Withdrawal prior to August 22</td>
<td>100% refund due</td>
</tr>
<tr>
<td>Withdraw Aug 22 - 28</td>
<td>75% of net tuition*</td>
</tr>
<tr>
<td>Withdraw Aug 29 – Sept 4</td>
<td>50% of net tuition*</td>
</tr>
<tr>
<td>Withdraw Sept 5 – Sept 12</td>
<td>25% of net tuition*</td>
</tr>
<tr>
<td>Withdraw after September 12</td>
<td>No refund</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Fall I</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Withdrawal prior to August 22</td>
<td>100% refund due</td>
</tr>
<tr>
<td>Withdraw Aug 22 – 24</td>
<td>75% of net tuition</td>
</tr>
<tr>
<td>Withdraw Aug 25 – 26</td>
<td>50% of net tuition</td>
</tr>
<tr>
<td>Withdraw Aug 27 – 30</td>
<td>25% of net tuition</td>
</tr>
<tr>
<td>Withdraw after August 30</td>
<td>No refund</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Fall II</th>
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</thead>
<tbody>
<tr>
<td>Withdrawal prior to October 13</td>
<td>100% refund due</td>
</tr>
<tr>
<td>Withdraw Oct 13 – 14</td>
<td>75% of net tuition*</td>
</tr>
<tr>
<td>Withdraw Oct 15 – 18</td>
<td>50% of net tuition*</td>
</tr>
<tr>
<td>Withdraw Oct 19 – 21</td>
<td>25% of net tuition*</td>
</tr>
<tr>
<td>Withdraw after Oct 21</td>
<td>No refund</td>
</tr>
</tbody>
</table>

*Net tuition is tuition minus a 5% administrative fee. The administrative fee is not to exceed $100.

**Crime Reporting**

All crimes against a student, employee, or school property on campus shall be reported to the Campus Security Officer and/or the Director of Physical Plant. To report an emergency or a crime in progress, 911 should be called first and then call your Campus Security Officer. While off campus, students and employees are encouraged to contact the local police department as soon as possible. Call 256.312.2132 twenty-four hours a day for assistance or information. The Security staff will assist any student in processing an offense with the local police department. To obtain information about registered sex offenders in the State of Alabama, a current list of all Alabama registered sex offenders is posted on the Alabama Department of Public Safety Web Site. Click on sex offenders, search, and enter your county of interest. If you need assistance, contact the Gadsden State Security Office at 256.549.8628.

<table>
<thead>
<tr>
<th>Incident/Offense Type</th>
<th>2012</th>
<th>2013</th>
<th>2014</th>
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</thead>
<tbody>
<tr>
<td>Murder/Non-negligent Manslaughter</td>
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<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Negligent Manslaughter</td>
<td>0</td>
<td>0</td>
<td>0</td>
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<tr>
<td>Sex Offenses – Forcible</td>
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<tr>
<td>Sex Offenses – Non-forcible</td>
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<td>0</td>
</tr>
<tr>
<td>Robbery</td>
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<tr>
<td>Aggravated Assault</td>
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<tr>
<td>Burglary</td>
<td>1</td>
<td>1</td>
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<td>Motor Vehicle Theft</td>
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<tr>
<td>Arson</td>
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<tr>
<td>Liquor Law Arrests</td>
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<tr>
<td>Category</td>
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<td>Liquor Law Violations Referred for</td>
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<tr>
<td>Drug Law Violations Referred for Disciplinary Action</td>
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<tr>
<td>Illegal Weapons Possession Arrest</td>
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<tr>
<td>Illegal Weapons Possession Violations Referred For Disciplinary Action</td>
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<td>0</td>
<td>1</td>
</tr>
</tbody>
</table>

*No Reported Hate Crimes for 2012, 2013, or 2014*

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**ADVISORS**

**Accounting Specialist (Computerized)/ Accounting Technology – Ayers Campus**: Alison Hollingsworth, (256.835.5415) ahollingsworth@gadsdenstate.edu, **Wallace Drive Campus**: Jamie Payton, (256.549.8347) jpayton@gadsdenstate.edu

**Adult Education– Ayers Campus**: Johnny Baker, (256.835.5462 or 1.877.243.8433) ibaker@gadsdenstate.edu, **East Broad Campus**: Elaine Thomas, (256.549.8698) ethomas@gadsdenstate.edu

**Agribusiness Education – McClellan Center**: James Skillman, (256.239.9371) jskillman@gadsdenstate.edu, **Wallace Drive Campus**: Shirley Colvin, (256.549.8281) scolvin@gadsdenstate.edu; Nancy Gilbert, (256.549.8433) ngilbert@gadsdenstate.edu; Julie Bowen, (256.549.8426) jbowen@gadsdenstate.edu

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**Air Conditioning & Refrigeration – Ayers Campus**: Joseph Hulsey, (256.835.5418) jhulsey@gadsdenstate.edu, **Valley Street Campus**: Tim Hardy, (256.549.8662) thardy@gadsdenstate.edu

**Alabama Language Institute – Wallace Drive Campus**: Elise Harbin, (256.549.8237) eharbin@gadsdenstate.edu

**Aquatic Biology – Wallace Drive Campus**: Hugh Hammer, (256.549.8345) hhammer@gadsdenstate.edu

**Aquatic Biology – Wallace Drive Campus**: Hugh Hammer, (256.549.8345) hhammer@gadsdenstate.edu

**Art – Wallace Drive Campus**: Mario Gallardo, (256.549.8395) mgallardo@gadsdenstate.edu; **McClellan Center**: Robert Hendrickson, (256.835.5459) rhendrickson@gadsdenstate.edu

**Auto Collision Repair Technology – Ayers Campus**: Bruce Hill, (256.835.5425) bhill@gadsdenstate.edu, **East Broad Campus**: Joe Mashburn, (256.549.8617) jmashburn@gadsdenstate.edu

**Automotive Manufacturing Technology – Ayers Campus**: Audrey Webb, (256.835.5460) awebb@gadsdenstate.edu, **East Broad Campus**: Jack Mayfield, (256.549.8637) jmayfield@gadsdenstate.edu

**Automotive Service Technology – East Broad Campus**: Harold Waddell, (256.549.8622) hwaddell@gadsdenstate.edu

**Biology – Ayers Campus**: Nancy Lee, (256.835.5497) nlee@gadsdenstate.edu, **McClellan Center**: James Skillman, (256.239.9371) jskillman@gadsdenstate.edu, **Wallace Drive Campus**: Shirley Colvin, (256.549.8281) scolvin@gadsdenstate.edu; Nancy Gilbert, (256.549.8433) ngilbert@gadsdenstate.edu; Julie Bowen, (256.549.8426) jbowen@gadsdenstate.edu

**Business Administration – Ayers Campus & McClellan Center**: Alison Hollingsworth, (256.835.5415) ahollingsworth@gadsdenstate.edu; Brent Wright, (256.835.5475) bwright@gadsdenstate.edu, **Valley Street Campus & Wallace Drive Campus**: Angela Waits, (256.549.8342) awaits@gadsdenstate.edu; Jamie Payton, (256.549.8347) jpayton@gadsdenstate.edu

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Helpful Telephone Numbers

Safety & Security Emergency Phone Numbers
Gadsden – 256.312.2132 (24 Hours)
Ayers – 256.310.8365 (Work Hours)
McClellan – 256.312.2128 (Work Hours)
Cherokee – 256.927.1803 (Work Hours)
Valley Street – 256.312.2130 (Work Hours)

Admissions 256.549.8210
Adult Education 256.549.8698
Advanced Placement (AP) Credit 256.549.8497
Alabama Language Institute (ALI) 256.549.8389
Americans with Disabilities Act
  Gadsden State ADA Coordinator 256.439.6912
  Ayers Campus Assistant Coordinator 256.835.5451
  Gadsden State Cherokee Assistant Coordinator 256.927.1802
  McClellan Center Assistant Coordinator 256.238.9348
Arledge Center Adult Outreach Program 256.549.8462
Ayers Campus 256.835.5400
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Career Services 256.549.8365
Continuing Education 256.549.8305
Counseling & Advising Center 256.549.8307
eLearning 256.439.6833
East Broad Street Campus 256.549.8643
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  Veterans Services 256.549.8207
GED Preparation 256.549.8698
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Gadsden State Cherokee 256.927.1800
Gadsden State Community College Graduation 256.549.8261
High School Dual Enrollment/Dual Credit 256.549.8210
Information 256.549.8300
International Student Office 256.549.8324
Career Services 256.549.8635
Library
  Ayers LRC 256.835.5436
  Gadsden Meadows Library 256.549.8333
  McClellan Library 256.238.9352
McClellan Center 256.238.8342
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Registrar 256.549.8259
Registration – Internet www.gadsdenstate.edu
Scholarships 256.549.8203
Student Support Services 256.549.8375
Talent Search 256.549.8374
Technical Instruction Office 256.549.8600
Valley Street Campus 256.549.8670
Veterans Upward Bound Program 256.549.8204
Withdrawal (From Classes/From College) 256.549.8259

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Friday 7:30 am – 11:30 pm
East Broad Campus
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Gadsden, AL 35902
Monday - Thursday 7:30am – 5:00 pm
Friday 7:30 am – 11:30 pm

Gadsden State Cherokee
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Centre, AL 35960
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Friday 7:30 am – 11:30 pm

McClellan Center
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Friday 7:30 am – 11:30 pm

Valley Street Campus
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Friday 7:30 am – 11:30 pm

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