



Court Reporting - Litigation Assistant Short-Term Certificate

(FORMERLY KNOWN AS REALTIME REPORTING)

Advisors – East Broad Campus: Leah Elkins, Realtime Reporting Building (256.549.8693) lelkins@gadsdenstate.edu; Michelle Roberts, Realtime Reporting Building (256.549.8629) mroberts@gadsdenstate.edu; Brooke Davis, Realtime Reporting Building (256.549-8694) brookedavis@gadsdenstate.edu

	STUDENT PROGRESS	
	<u>Grade</u>	<u>Term Completed</u>
Required Courses:		
• RTR 110 - Realtime Reporting I / Laboratory..... 5	_____	_____
• RTR 115 - Realtime Reporting Technology 3	_____	_____
• RTR 130 - Realtime Reporting II / Laboratory..... 5	_____	_____
• RTR 131 - Civil and Criminal Law and Terminology for Real Time Reporters 3	_____	_____
• RTR 230 – Realtime Application 2	_____	_____
• BIO 120 - Medical Terminology 3	_____	_____
• ENG 131 - Applied Writing I..... 3	_____	_____
• ORI 101 - Orientation to College or Elective 1	_____	_____
Total Hours Required for Certificate: 25		

NOTICE(s): For the short-term certificate as Court Reporting Litigation Assistant, the student must complete the 25 credit hours from the courses listed above. All courses must be approved by the advisor. Admission Requirements: High school diploma or GED, a minimum score of 5 on the English portion and a minimum score of 70 on the reading portion of the ACCUPLACER Placement Test.

This program is offered at the East Broad Campus only.