



Health Information Technology Management Short-Term Certificate

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| | Student Progress | |
|--|-------------------------|-----------------------|
| | <u>Grade</u> | <u>Term Completed</u> |
| Area V—Professional, Major and Elective Courses: 25 | | |
| • ORI 101 - Orientation to College 1 | _____ | _____ |
| • BIO 120 - Medical Terminology 3 | _____ | _____ |
| • HIT 134 - HIT Legal and Ethical Issues 3 | _____ | _____ |
| • HIT 151 - Health Data Content and Structure 3 | _____ | _____ |
| • HIT 153 - Health Care Delivery Systems 2 | _____ | _____ |
| • HIT 230 - Medical Coding Systems I..... 3 | _____ | _____ |
| • HIT 231 - Medical Coding Skills Laboratory..... 1 | _____ | _____ |
| • HIT 254 - Organization Improvement..... 3 | _____ | _____ |
| • HIT 295 - Special Topics in HIT III 3 | _____ | _____ |
| • OAD 217 - Office Management..... 3 | _____ | _____ |
| Total Hours Required for Certificate: 25 | | |