

**Gadsden State Community College
Office of Disability Services and Resources (DSR)
SERVICE ANIMAL REQUEST FORM**

For permission to bring a service animal on campus, schedule an appointment with the Office of Disability Services and Resources, located in Suite 102 of the Joe Ford Center on the East Broad Campus. ADA Coordinator: Laura Catoe, 256-549-8462, lcatoe@gadsdenstate.edu
Please complete this form and bring the required documentation to your appointment.

Name:		Student #			
Email:					
Term:		Do you live in the Residence Hall:	<table border="1"> <tr> <td>Yes*</td> <td>No</td> </tr> </table>	Yes*	No
Yes*	No				

DOCUMENTATION REQUIREMENTS:

The handler of the service animal must show proof to the Disability Services Office that the animal has met the following regulations: (DSR personnel will copy documentation and initial this form).

_____ **Licensing:** The animal must meet the licensing requirements required by the state of Alabama. (For nonresidents, home state tags may be accepted.)

_____ **Health records:** The animal must have a health statement, including vaccinations from a licensed veterinarian dated within the past year. Preventative measures should be taken at all times for flea and odor control.

_____ **Minimum training standards:** Verification that the animal meets minimum training requirements as prescribed by Assistance Dogs International or other service animal training organization.

_____ **Identification:** The animal should wear some type of commonly recognized identification symbol.

Animal Name:	Breed / Size:
Most Recent Rabies Vaccination Date:	Spayed or Neutered Date:

My signature below verifies that I have received, read and agree to abide by Gadsden State's Service Animal Policy and Procedures. Also, I understand that:

- I am financially responsible for the actions of the Service Animal including bodily injury or property damage and / or cleaning (e.g., replacement of furniture, carpet, window and wall coverings etc.)
- Gadsden State is not responsible for a Service Animal during a fire alarm, fire drill, or natural disaster.
- Care and supervision of the Service Animal is my responsibility and I am required to maintain control of the Service Animal at all times.
- Any violation of this policy may result in immediate removal of the Service Animal from any Gadsden State campus or property.

Signature of Student: _____ **Date:** _____

**There is an additional policy for Service Animals in the Residence Hall which must be read, signed and attached to this form if applicable.*