GADSDEN STATE COMMUNITY COLLEGE

Position Announcement
Posting Date: October 14, 2021
Closing Date: October 28, 2021

POSITION: ELECTRICAL TECHNICIAN I

INITIAL BASE: GADSDEN/CHEROKEE CAMPUSES

QUALIFICATIONS:

- Graduation from high school or GED certificate **required.**
- City of Gadsden Journeyman Certification or State Masters Certification **required.**
- Three (3) years of experience in servicing, troubleshooting, and installing electrical equipment **required.**
- Friendly personality; enthusiastic, positive attitude; evidence of trustworthiness and ethical conduct; effective human relations skills; strong work ethic.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:

- Knowledge of the principles, methods, materials, tools, and practices used in the electrical trade.
- Knowledge of the occupational hazards and safety precautions of the electrical trade.
- Skill in the care, use, and maintenance of the standard tools and equipment of the electrical trade.
- Knowledge of the applicable electrical standards and codes.
- Ability to install, alter, repair, maintain, and locate defects in a variety of electrical equipment and systems.
- Sufficient physical strength to permit the performance of manual tasks; ability to lift 50 pounds from the ground; ability to lift arms above the head.
- Ability to walk for extended periods of time; ability to walk up and down stairs and climb up and down ladders.

DUTIES:

- Performs electrical repairs and maintenance necessary to ensure safe and continuous operation of support systems.
- Installs and repairs conduit, wiring, etc.
- Inspects electrical systems for malfunctions and diagnoses problems using test instruments; periodically checks operation of electrical systems and equipment for safe and proper operation.
- Requisitions parts and materials needed to make repairs and maintains inventory of spare parts.
- Completes daily maintenance logs and work reports indicating time and materials used.
- Assists HVAC technician in installing and repairing HVAC electrical services and disconnects.
- Performs maintenance on electric motors; repairs, oils, adjusts, and cares for electrical motors.
- Inspects HVAC electrical malfunctions and diagnoses problems using appropriate test instruments; periodically checks operation of HVAC electrical systems and equipment for safe and proper operations.
- Complies with all policies of the Alabama Community College System and the College.
- Performs related work as assigned.

Note: The intent of this description is to provide a representative summary of the essential functions that will be required of positions given this title and should not be construed as a declaration of specific duties and responsibilities of any particular position. Employees will be assigned specific job-related duties through their hiring departments. Specific job-related duties assigned by hiring departments shall be consistent with the representative essential functions listed above and shall not be construed as expanding a particular position's role, scope, FLSA status, or grade.

PROJECTED STARTING DATE:
November 2021

SALARY:
Salary Schedule E-3, Grade 05 - $31,698 – $46,854 based on applicable experience.

APPLICATION DEADLINE:
October 28, 2021 – 4:00 P.M.

APPLICATION PROCEDURE:
ONLY COMPLETE APPLICATION PACKAGES WILL BE GIVEN CONSIDERATION FOR EMPLOYMENT.
Complete package consists of *(a)* Gadsden State Community College application, *(b)* letter of interest, *(c)* current resume, (*d)* copies of high school diploma/transcript or GED certificate; and *(e)* copies of certifications.

Application materials must provide documentation that the applicant meets all minimum qualifications.

Send to:

DIRECTOR OF HUMAN RESOURCES
GADSDEN STATE COMMUNITY COLLEGE
P. O. BOX 227
GADSDEN, AL 35902-0227
(256) 549-8236
jobs@gadsdenstate.edu

Applicants must adhere to the College's prescribed interview schedule and must travel at their own expense.
Application materials are considered privileged and confidential and will be used for employment purposes only.

Gadsden State Community College is an equal opportunity employer.
It is the official policy of the Alabama Community College System, including postsecondary institutions under the control of the Board of Trustees, that no person in Alabama shall, on the grounds of race, color, disability, sex, religion, creed, national origin, age, or other classification protected by Federal or State law, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program, activity or employment.
Gadsden State will make reasonable accommodations for qualified disabled applicants or employees.
More than one position in the same job classification may be filled from the applicants for this position should another vacancy occur during the search process.
The College reserves the right to withdraw this job announcement at any time prior to the awarding.
Any offer of employment is contingent upon a satisfactory criminal background investigation.
This employer participates in E-Verify.

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